

OER Evaluation Checklist					
Course or Project Name	Microsoft 365 On the Move: From Your Office to Mobile and Back Again				
Evaluator Name	Gabriella Brotherton				
Date	4/5/2026				
Resource URL					
License	Copyright 2026 Gabriella Brotherton				
Accessibility Features	Closed captioning				
Summary / Comments	This is an advertisement video meant to encourage users to sign up for the course. It has a fun cartoon feel to make the course seem fun rather than boring. If target audience is older workers with fewer skills, it may not match that demographic quite as well, or it could encourage to them to see themselves as more capable and able to learn.				
Specific to Resource:					
	Very much	Mostly	Somewhat	A little bit	Not at all
Is this resource accurate? Is it produced by a reputable source?	☒	☐	☐	☐	☐
Are learners able to easily access and view this resource?	☒	☐	☐	☐	☐
Is this resource of a good quality and resolution, and does it work easily?	☒	☐	☐	☐	☐
Is a login required or are there other difficulties in accessing it?					
Is this resource appropriate to be used as is?	☒	☐	☐	☐	☐
Will it be used in its entirety, or will it have to be cut or edited?	Used in entirety unless a shorter version is needed.				
Can this resource be combined with another to create something more appropriate? Will that be another outside resource or something you create?	It could be interspersed with clips of the screen recordings that are in the final video to give users a sample of the actual course. That could be done only after the actual course is completed.				
Specific to Minicourse:					
	Very much	Mostly	Somewhat	A little bit	Not at all
Does this resource clearly show the steps involved with the specific tasks in the course?	n/a - this is an advertisement				
Does this resource help users understand how OneDrive can be accessed across different devices and locations?	n/a - this is an advertisement				
Specific to Learners:					
	Very much	Mostly	Somewhat	A little bit	Not at all
Does the aesthetic of this resource match the target audience?	☐	☐	☒	☐	☐
Does this resource give learners control over how to use it?	☐	☒	☒	☐	☐
Can this resource be understood by users with limited computer skills?	☒	☐	☐	☐	☐
Which learning theory does this resource support?	It's an advertisement rather than a resource for the course.				
Specific to Accessibility / UDL:					
	Very much	Mostly	Somewhat	A little bit	Not at all
Does this resource provide an additional means of engagement, repetition or action/expression?	☐	☒	☐	☐	☐
Does this resource address more than one learning style?	☐	☒	☐	☐	☐
Does this resource provide an accessible scaffold or support for learners?	☐	☐	☒	☐	☐
This offers visual and auditory exposure to what the course is about, as well as the subtitles (closed captioning) that is available to read.					